



**KYNETON**  
**HIGH SCHOOL**

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Dear parent/guardian,

Kyneton High School is looking forward to another great year of teaching and learning and would like to advise you of Kyneton High School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide a wider offering of subjects and special curriculum experiences and enhanced digital learning opportunities.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Ana Rees  
Principal

29/10/2021  
Date

John Doyle  
School Council President

29/10/2021  
Date



Student Name:

Year:

| <b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>   | <b>Amount</b>          |
|---|------------------------|
| <i>Year 7 Home Group Program</i>  | <i>\$20.00</i>         |
| <i>Year 7 classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• <i>Art – paint, canvas, paints, fabric, clay, coloured paper (\$20.00)</i></li> <li>• <i>STEAM – wood materials (\$20.00)</i></li> <li>• <i>Science – chemicals and practical experiment consumables (\$20.00)</i></li> </ul> | <i>\$60.00</i>         |
| <i>Year 7 ICT Devices – provision of devices from the shared classroom sets and maintenance</i>   | <i>\$50.00</i>         |
| <i>Year 7 Printing and photocopying of worksheets and learning materials</i>  | <i>\$10.00</i>         |
| <i>Year 7 Swimming Program</i>  | <i>\$35.00</i>         |
| <i>Whole school events</i> <ul style="list-style-type: none"> <li>• <i>Athletics carnival – venue hire and line marking (\$5.00)</i></li> <li>• <i>Swimming carnival – venue entry and transport (\$10.00)</i></li> </ul>   | <i>\$15.00</i>         |
| <b>Total Amount - Curriculum Contributions</b>  | <b><i>\$190.00</i></b> |

| <b>Other Contributions - for non-curriculum items and activities</b>  | <b>Amount</b>  | <b>Purchase (Tick)</b> |
|---|----------------|------------------------|
| <i>Student wellbeing programs</i>   | <i>\$20.00</i> |                        |
| <i>School grounds maintenance and improvements</i>  | <i>\$20.00</i> |                        |
| <i>Combination Lock</i>   | <i>\$17.00</i> |                        |
| <i>Library Maintenance</i>  | <i>\$50.00</i> |                        |
| <b>Tax deductible contributions</b>   |                |                        |
| <b><i>Building fund.</i></b> <i>The fund allows important maintenance and renewal work to be performed on our facilities. An amount of \$50.00 is suggested, however all donations upward of \$2.00 receive a tax-deductible receipt.</i> | \$             |                        |
| <b>Total Amount - Other Contributions</b>   | <b>\$</b>      |                        |

### **Educational items for students to own**

Attached is a list of items that the school recommends you purchase from Champion Education for your child to individually own and use.

### Extra-Curricular Items and Activities

Kyneton High School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 11th February 2022.

| Extra-Curricular Items and Activities                             | Amount          | Purchase (Tick) |
|---|-----------------|-----------------|
| <i>School magazine/ yearbook</i>                                  | <i>\$25.00</i>  |                 |
| <i>Optional Year 7 school camp</i>                                | <i>TBA</i>      |                 |
| <i>Optional Year 7 Interschool Sports program</i>                 | <i>TBA</i>      |                 |
| <i>Optional Year 7 Instrumental Music</i>                         | <i>\$320.00</i> |                 |
| <i>Other optional Year 7 camps and excursions to be scheduled</i> | <i>TBA</i>      |                 |
| <b>Total Extra-curricular Items and Activities</b>                | <b>\$</b>       |                 |

### Financial Support for Families

Kyneton High School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools relief (Uniforms). Please contact the main office to enquire about eligibility.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Business Manager

Ph: 03 5421 1100 | Email: [kyneton.hs@education.vic.gov.au](mailto:kyneton.hs@education.vic.gov.au)

**Total**

| Category                              |           |
|---------------------------------------|-----------|
| Curriculum Contributions              | \$190.00  |
| Other Contributions                   | \$        |
| Extra-Curricular Items and Activities | \$        |
| <b>Total</b>                          | <b>\$</b> |

**Payment methods**

Payment can be made by cash, cheque, credit card, EFTPOS, or Direct Deposit. Payment plans can be arranged and there is the option of direct debit via internet transfer (please contact the office for details).

**PLEASE CIRCLE YOUR PREFERRED PAYMENT OPTION -**

|          |   |
|----------|---|
| <b>A</b> | Payment accompanies this form (cash/cheque)   |
| <b>B</b> | Payment plan to be paid in full by 24 <sup>th</sup> June, 2022                                    |
| <b>C</b> | Credit card payment (please complete details below)   |
| <b>D</b> | Centrepay (via Centrelink, please ask staff for details)  |
| <b>E</b> | Direct Deposit - Please include students full name and D.O.B. in the following format (dd/mmm/yy) |

**Payment Option C – Credit Card Payment**

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Name on Credit Card:

Card Type:

Card No.

















Exp. Date:

\_\_\_\_ / \_\_\_\_

CVC:




Amount Paid:

**Payment Option E – Direct Deposit**

Commonwealth Bank of Australia

Account Name: Kyneton Secondary College Council Official

BSB: 063 517

Account Number: 00901999

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY  
ONE PAGE OVERVIEW



**FREE INSTRUCTION**

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



**PARENT PAYMENT REQUESTS**

Schools can request contributions from parents under three categories:

**Curriculum Contributions**

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

**Other Contributions**

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

**Extra-Curricular Items and Activities**

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



**FINANCIAL HELP FOR FAMILIES**

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



**SCHOOL PROCESSES**

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.